

RESIDENTIAL COLLEGE
Private Party Registration

One must register a private party of 20 or more people. A party must not at any time exceed a maximum limit of 50 people as stated in the Undergraduate Regulations. It is the Head of College prerogative to set a lower maximum limit.

Party registration forms must be submitted during normal business hours in the Head of College Office at least 48 hours prior to the party. A copy of the form must be provided to the Head of College and Dean of the College, posted in the Entryway where the party will take place and provided to the Custodial Supervisor.

Name & Birth Date of the Host(s) - Room/Suite: _____

Host: _____

Will alcohol be served? Yes: ___ No: ___

Name & Birth Date of the legal age host: _____

Cell Phone Number(s) of the Host(s): _____

Host cell phone(s) must be set on vibration, must be carried by you, and must be answerable throughout the duration of the party.

Room/Suite Phone: _____

Please only list if the suite phone is active.

Party Date: _____ Start Time: _____ End Time: _____

Saturday though Thursday nights, parties must end no later than 11pm. Friday and Saturday nights, parties must end no later than 1am. It is the Head of College prerogative to declare certain nights as "party-free" due to the need for extended quiet hours.

How many people are expected to attend? _____

Location: _____

I/we have read and agree to abide by the rules and regulations outlined on the attached guidelines <http://catalog.yale.edu/undergraduate-regulations/rules-governing-student-activities/social-functions/> Undergraduate Regulations for Social Functions, Regulations on Alcoholic Beverages; and Connecticut's "Act concerning Underage Drinking." I/we will be responsible for the orderly conduct and the prompt conclusion of the party and the immediate cleanup after the party. Please sign below acknowledging that you have read and will abide the attached guidelines.

Signature(s): _____